

**BOARD OF TRUSTEES ANNUAL ORGANIZATIONAL & REGULAR MEETING**

December 15, 2021 6:00 PM

CLOSED SESSION: 6:00 P.M.

OPEN SESSION: 7:00 P.M.

via Teleconference pursuant to State Assembly Bill 361

Join via Zoom:

<https://us02web.zoom.us/j/86024377575?pwd=eDR2NzlHUUoyOWtCbXRrTjN0dzFsdz09>

**Mission Statement**

**Mission:** In partnership with our families and culturally rich community, Aromas-San Juan Unified School District empowers students to be self-directed learners, effective communicators, and global critical thinkers. We achieve academic success through real-world problem solving, learning to learn, and habits of mind. **Vision:** Commitment to equity and excellence

**Attendance Taken at 6:00 PM:**

Present:

Trustee Powers

Trustee Beske

Trustee Dizon

Trustee Kerbs

Trustee Martinez-Guaracha

Dr. Michele Huntoon

Student Trustee Sarah LeBaron

**1. CALL TO ORDER AND ROLL CALL**

Minutes:

Board President, Trustee Powers called the meeting to Order at 6:02 p.m.

**2. PUBLIC COMMENTS ON CLOSED SESSION**

Minutes:

No comments on Closed Session.

**3. ADJOURN TO CLOSED SESSION**

Minutes:

Adjourn to Closed Session at 6:05 p.m.

**4. CLOSED SESSION ITEMS**

**4.1. Conference with Legal Counsel - Anticipated Litigation  
(Government Code Section 54956.9(c)) - One Case**

**4.2. Conference with Labor Negotiator (Government Code 54957.6)  
Agency Negotiator: Superintendent Aromas/San Juan Teachers  
Association (CTA/NEA)**

**4.3. Public Employee Performance Evaluation (Government Code Section 54957[b]) \*Superintendent Evaluation**

**4.4. Public Employee Performance Evaluation (Government Code Section 54957[b]) \*Superintendent Goal Setting**

**5. RECONVENE TO REGULAR SESSION (7:00 P.M.)**

Minutes:

Board reconvenes to Open Session at 7:01 p.m.

**6. PLEDGE OF ALLEGIANCE**

Minutes:

Trustee Dizon recites the Pledge of Allegiance.

**7. PUBLIC/VISITOR COMMENT**

Minutes:

Robert Huneywell makes comment.

**8. APPROVAL AND ORDER OF AGENDA**

Minutes:

Motion to Approve made by Trustee Martinez-Guaracha with the 14.6 Out of State Travel moved from Consent Agenda to Action Items.

Second by Trustee Kerbs

Motion carried 5-0

Student Trustee - Aye

**9. BOARD NORMS**

**10. REPORT OF ACTION TAKEN IN CLOSED SESSION**

**10.1. Consideration and Action on Conference with Legal Counsel - Anticipated Litigation (Government Code Section 54956.9(c)) - One Case**

Minutes:

No reportable action.

**10.2. Consideration and Action on Conference with Labor Negotiator (Government Code 54957.6) Agency Negotiator: Superintendent Aromas/San Juan Teachers Association (CTA/NEA)**

Minutes:

No reportable action.

**10.3. Consideration and Action on Public Employee Performance Evaluation (Government Code Section 54957[b]) \*Superintendent Evaluation**

Minutes:

No reportable action.

**10.4. Consideration and Action on Public Employee Performance Evaluation (Government Code Section 54957[b]) \*Superintendent Goal Setting**

Minutes:

No reportable action.

**11. ANNUAL ORGANIZATIONAL MEETING**

**11.1. Election of Board President - Pursuant to Education Code Section 35143**

Minutes:

Motion by Trustee Kerbs, second by Trustee Dizon to re-elect Trustee Powers as Board President. Motion carried 5-0. Student Trustee - aye

**11.2. Election of Board Clerk - Pursuant to Education Code Section 35143**

Minutes:

Motion by Trustee Martinez-Guaracha, second by Trustee Dizon to elect Trustee Kerbs as Board Clerk. Motion carried 5-0. Student Trustee - aye

**11.3. Approval of 2022 Board Meeting Calendar**

Minutes:

Motion by Trustee Dizon, second by Trustee Beske \*\* to approve the 2022 Board meeting calendar. Motion carried 5-0. Student Trustee - aye

\*\*Trustee Beske had two possible conflicts with the calendar. It was decided to approve the calendar as is and adjust, if need be, closer to the date of the meeting.

**11.4. Appoint Secretary to the Board of Trustees - Pursuant to Education Code Section 35025**

Minutes:

Motion by Trustee Dizon, second by Trustee Beske to appoint Superintendent Huntoon as Secretary to the Board of Trustees. Motion carried 5-0. Student Trustee - aye.

**11.5. Appoint Voting Representative for County Committee on School District Organization Election - Pursuant to Education Code Section 35023**

Minutes:

Motion by Trustee Dizon, second by Trustee Beske to appoint Trustee Martinez-Guaracha as the Voting Representative for County Committee on School District Organization Election.

Motion carried 5-0. Student Trustee - aye.

#### **11.6. Appoint Trustees to Community Schools Foundation**

Minutes:

Motion by Trustee Beske, second by Trustee Dizon to appoint Trustee Kerbs and President Powers to the Community Schools Foundation.

Motion carried 5-0. Student Trustee - aye.

#### **11.7. Appoint Trustee Representatives to Board Committees**

Minutes:

Motion by Trustee Beske, second by Trustee Dizon to appoint Trustees to the following committees for 2022:

Budget Advisory Committee: Trustee Dizon, Trustee Powers

Facilities Committee: Trustee Beske

Graduation Appeals Committee: Trustee Martinez-Guaracha, Trustee Dizon

Community School Foundation: Trustee Kerbs

Motion carried 5-0. Student Trustee - aye.

### **12. REPORTS**

#### **12.1. Student Trustee**

Minutes:

Student Trustee - Sara LeBaron reports.

#### **12.2. Certificated and Classified Unions**

Minutes:

Grace Rosa reported.

#### **12.3. Administration**

##### **12.3.1. San Juan Board Report**

Minutes:

Principal, Dr. Cord reports.

##### **12.3.2. Aromas Board Report**

Minutes:

Principal, Heather Howell reports.

#### **12.4. Board Committees**

#### **12.5. Board Reports and Comments**

Minutes:

Trustee Martinez-Guaracha - No Report

Trustee Dizon - No Report

Trustee Beske - No Report

Trustee Kerbs left the meeting at 7:20 p.m. due to illness.

#### **12.6. Superintendent**

Minutes:

Superintendent, Dr. Huntoon reported.

### **13. INFORMATION/DISCUSSION ITEMS**

#### **13.1. Discussion and review of Approval of the 2020-21 Audit Report and Measure M Bond Report**

Minutes:

Jeff Nigro with Nigro & Nigro gave report on Audit.

#### **13.2. Special Education Update (Michelle Croucher)**

Minutes:

SPED Director, Michelle Croucher gave presentation on Special Needs Department.

### **14. CONSENT AGENDA**

Minutes:

Motion by Trustee Dizon, second by Trustee Martinez-Guaracha to approve the Consent Agenda with Amendment to 14.6 Out of State Travel to be moved to Action Items.

Trustee Kerbs (absent due to illness)

Trustee Beske - Abstains

Trustee Dizon - Aye

Trustee Martinez-Guaracha - Aye

Trustee - President Powers - Aye

Student Trustee - Aye

#### **14.1. Consideration and Approval of Minutes**

Minutes:

Motion to Approve made by Trustee

Second made by Trustee

All in Favor

**14.1.1. Board of Trustees Regular Meeting, November 10, 2021  
Minutes**

Minutes:

Motion to Approve made by Trustee

Second made by Trustee

All in Favor

**14.2. Consideration and Approval of Miscellaneous Items**

Minutes:

Motion to Approve made by Trustee

Second made by Trustee

All in Favor

**14.2.1. Enrollment - November 2021**

Minutes:

Motion to Approve made by Trustee

Second made by Trustee

All in Favor

**14.2.2. MOU between Alliant Int'l Univ. Inc. and Aromas-San  
Juan USD**

Minutes:

Motion to Approve made by Trustee

Second made by Trustee

All in Favor

**14.3. Consideration and Approval of Financial Items**

Minutes:

Motion to Approve made by Trustee

Second made by Trustee

All in Favor

**14.3.1. District Warrant Report November 2021**

**14.3.2. Consideration and Action on Approval of Change Orders  
A Plus Roofing**

**14.3.3. Resolution 2122-28 Authorize District Signatories in  
the State of California's CAL-Card Program**

**14.3.4. Resolution 2122-29 Authorization of District  
Signatories for District Bank Accounts**

14.3.5. Resolution 2122-31 District Representatives to JPA

14.3.6. California State Preschool Program Continued Funding

14.4. Consideration and Approval of Personnel Items

14.4.1. Certificated New Hires

14.4.1.1. Moran, Maria, 1.0 FTE, Chemistry Teacher, effective 11.29.2021

14.4.2. Certificated Substitutes

14.4.2.1. Rayburn, Craig, Aromas Site, effective 11.18.2021

14.4.2.2. Geiger, Jessica, All Sites effective 12.6.2021

14.4.3. Certificated Management Separations

14.4.3.1. Mata, Jorge, 1.0 FTE, School Psychologist, Resignation, effective 12.17.2021

14.4.4. Classified New Hires

14.4.4.1. Castaneda, Ruben, 1.0 FTE, Custodian, All sites, effective 12.6.2021

14.4.5. Classified Separations

14.4.5.1. Clark, Della, 0.75 FTE, Instructional Paraprofessional, Resignation, effective 1.7.2022

14.4.6. Retirement

14.4.6.1. Zuniga, Robert, 0.1875 FTE, Preschool Custodian, Retirement, effective 12.17.2021

14.5. Consideration and Approval of Resolution 2122-27 AB361

14.6. Out of State Travel - Colorado for mandatory Link Crew training per Board Policy 3350

15. ACTION ITEMS

15.1. Consideration and Action on Approval of the 2021-22 1st Interim Report and

Resolution #2122-30 Budget Appropriation Transfers

Minutes:

Motion by Trustee Martinez-Guaracha, second by Trustee Beske to approve the 2021-2022 First Interim Budget Report and Resolution #2122-30 First Interim Budget Appropriation Transfers.

Motion carried 5-0

## **15.2. Adoption of Educator Effectiveness Grant**

Minutes:

Motion by Trustee Martinez-Guaracha, second by Trustee Beske to approve the Adoption of Educator Effectiveness Grant.

Motion carried 5-0

## **16. RECOMMENDATIONS FOR FUTURE MEETINGS**

Minutes:

Special Needs Presentation 2022-2023 School Year

## **17. UPCOMING MEETING DATE(S)**

Minutes:

January 12, 2022 Regular Board Meeting (Virtual)

February 5, 2022 Board of Trustees Retreat (In-Person)

## **18. FEEDBACK BY MEETING OBSERVER - Oren Beske**

Minutes:

Trustee Beske appreciated Trustee Kerbs trying to stay at meeting even though he was not feeling well. Trustee Beske likes the forward process by the Board. He is encouraged by the Principals and their reading programs. Trustee Beske loved the SPED presentation and is looking forward to future updates.

## **19. ADJOURNMENT**

Minutes:

Meeting was adjourned back to closed session at 9:45 p.m.

Board came back to Open Session from Closed Session at 10:15 p.m. at which point the meeting was adjourned.

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Chairperson

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Superintendent